"IT Project Manager – qualification and certification in vocational education"

User manual

# TestCourse.fun



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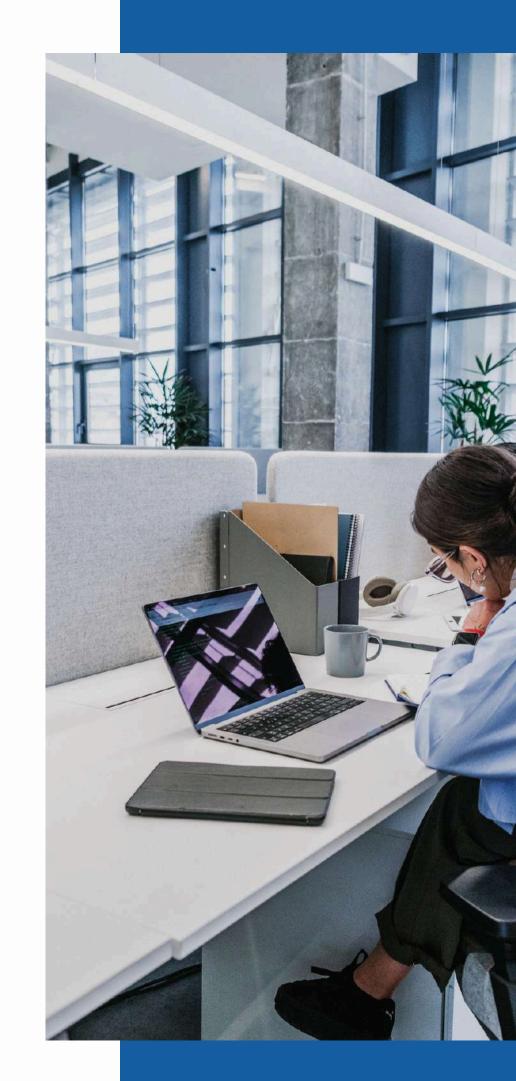


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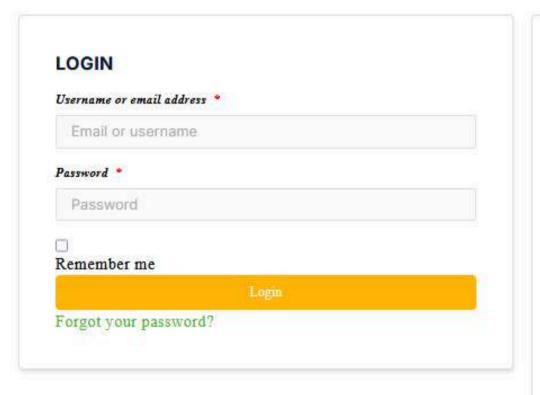
#### The testcourse.fun platform

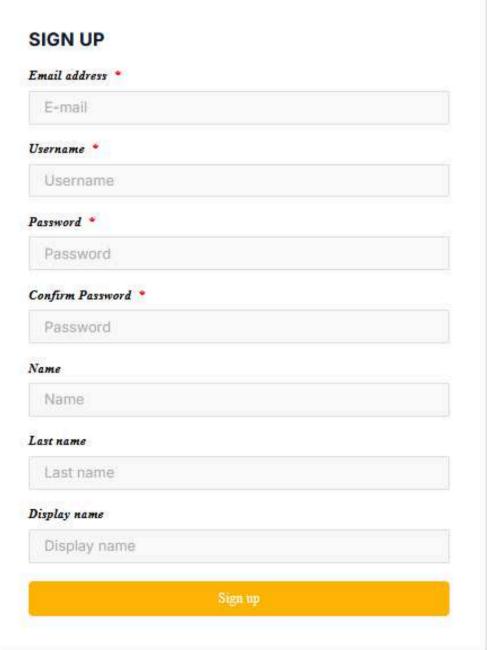
is an open resource, any user on the Internet can familiarize themselves with its contents, however, the course content is available only to registered and logged in users.

### Creating an account

Scroll down to the bottom of the main page. You will see a login form and a new user registration form. Fill in the data. Keep in mind that the value of the "Username" field will later appear on the Certificate.

Then click the "Sign Up" button.







### Login

You can log in from the login form at the bottom of the home page or click the "Profile" button in the top menu of the page. You will be redirected to a page with the same login form

#### First login

Re-login

**Password reset** 

The first login to the portal is done automatically after registration.

When opening the page on another device or in another browser, you must log in again

When you finish using our portal and close the tab, the user session will end. As a result, you will have to log in to the portal again. So remember the email you used to register and the password you used. You can save them in your memory but also in the browser's memory.

You can log in from the login form at the bottom of the home page or click the "Profile" button in the top menu of the page. You will be redirected to a page with the same login form.

After logging in, you will be redirected to the Profile page. This is where the user panel is located.

Anyone can forget a password. We are prepared for such a scenario.

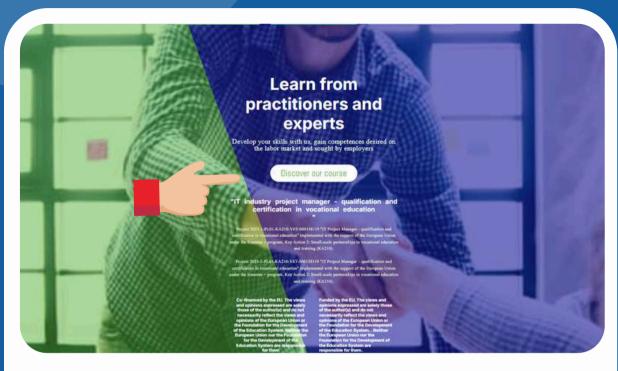
In the login form, select "Forgot your password?". Then enter your username or email address and click the "get password" button.

Check your email.

You will receive an email with a link to create a new password.



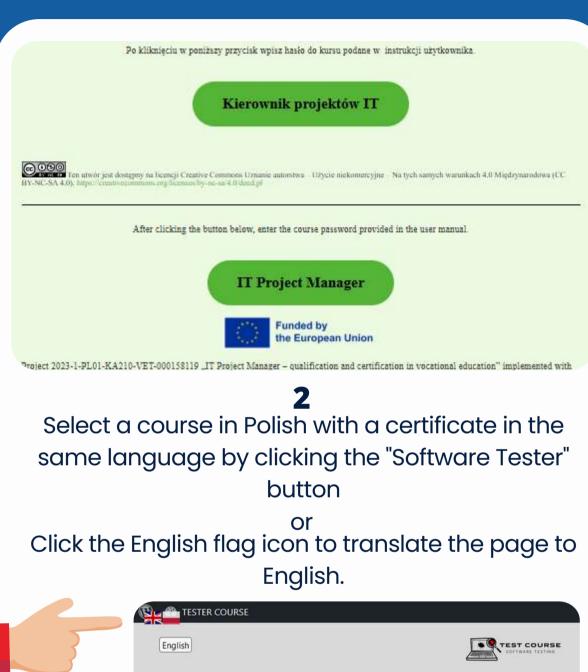
## Choosing a course

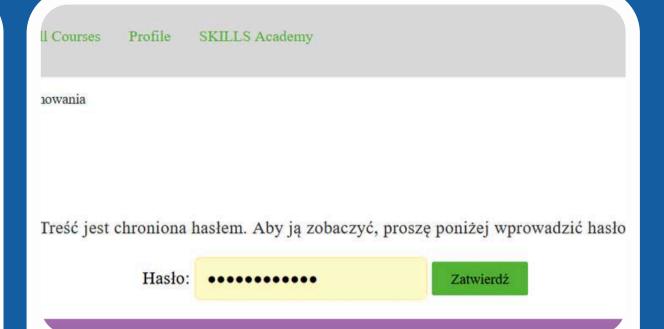


1

On the home page, click the "Discover our course" button.

You will be redirected to the All Courses page





3

In the English version of the course, enter the following password:

ManageInIT!



same language by clicking the "Software Tester"

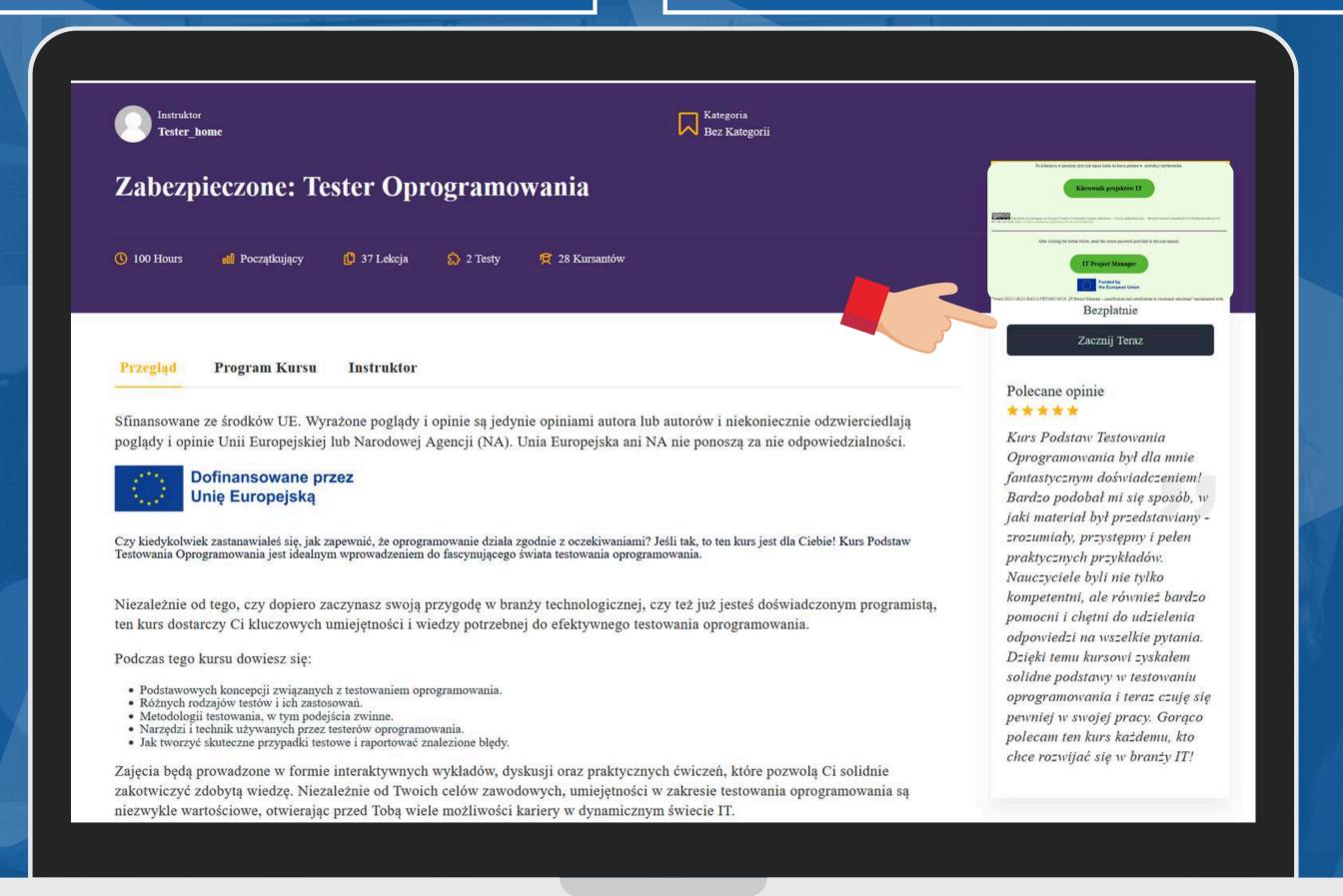
button.

#### **Get to know the course information**

In the Course Program tab, you will find a list of modules and lessons.

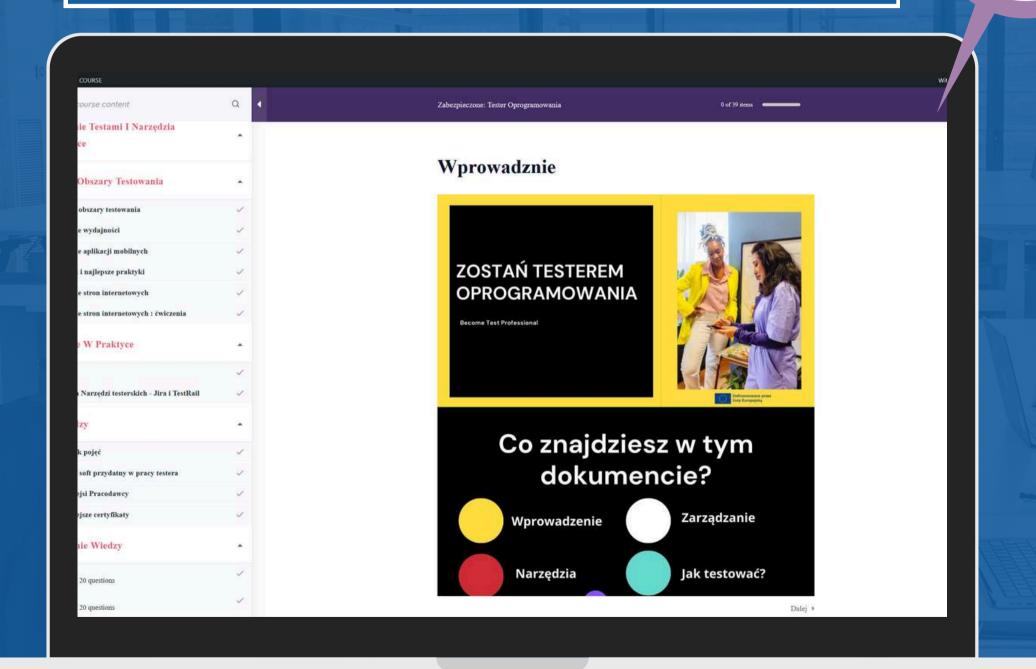
Then:

Click the "Get Started Now" button



#### In the panel on the left side there is a list of lessons

By clicking on the name, you can go to the next lesson



The main part of the screen is occupied by the lesson content

After reading the lesson content

#### Click the "Finish" button

Confirm completion of this lesson.

You will automatically move on to the next lesson. You can see that the first lesson is now marked in green as passed. You will be able to check the progress of your course in the user panel.

To exit the course view, tap the X icon in the upper right corner of the screen.

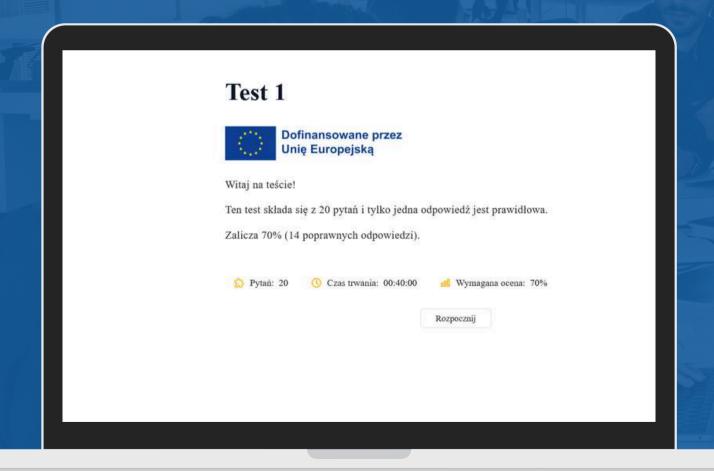
## Knowledge check

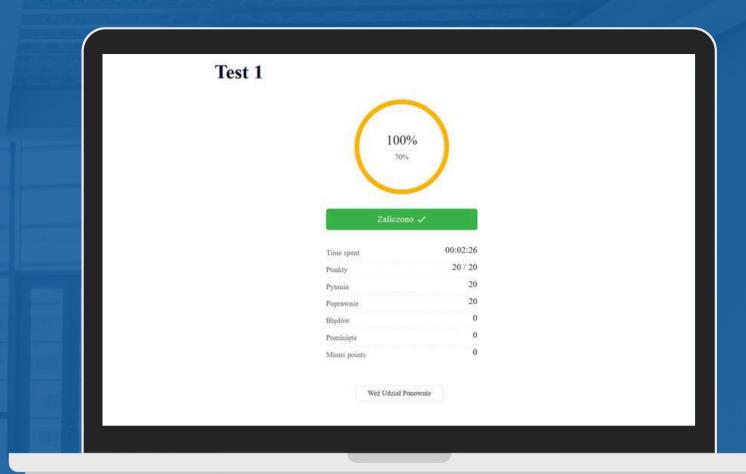
At the end of the course there is a module to test the knowledge acquired.

To begin, click the "Get Started" button.

From this moment the test time will start counting. The test will end after the allotted time has elapsed or after clicking

"COMPLETE TEST" button and confirming your selection.





Once completed, you will see a summary of the most important test statistics.

The final assessment of the knowledge acquired is the average result of all solved tests.

After successfully completing the knowledge verification module. You will complete the course and receive:

Certificate confirming the knowledge acquired.

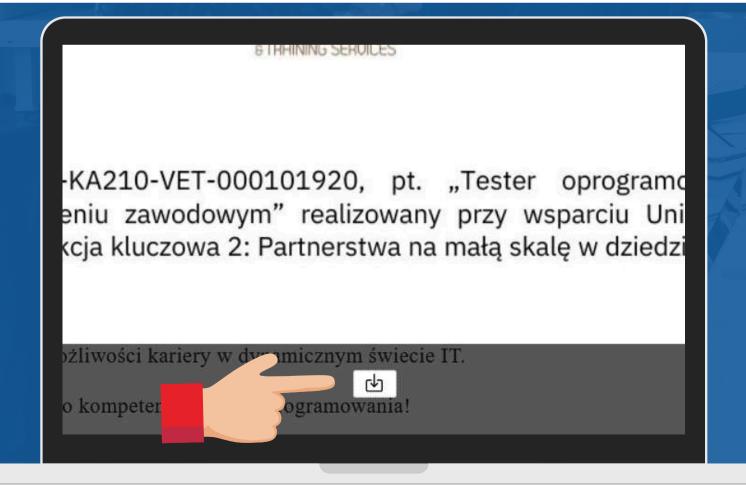
### **End of Course and Certificate**

After successfully completing the last test. The results of all tests will be recalculated, if you have reached the pass threshold, a

#### "End Course" button

After selecting it, a window with the granted certificate will pop up

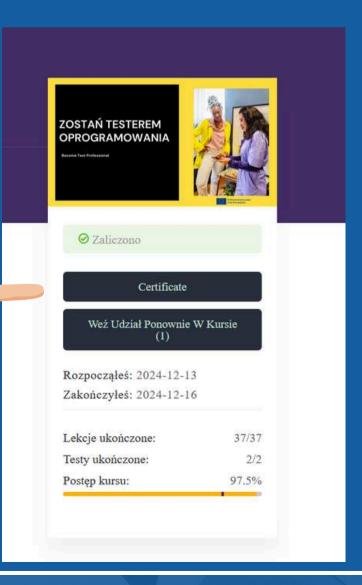
Scroll down to the bottom of the window and press the button below it to save the Certificate to your computer's disk.



You will also have access to the Certificate later in the user panel. You can get there by clicking in the top menu of the page in

"Profile" button

As well as after entering the course subpage



## Profile - user panel

The left panel contains the individual tabs

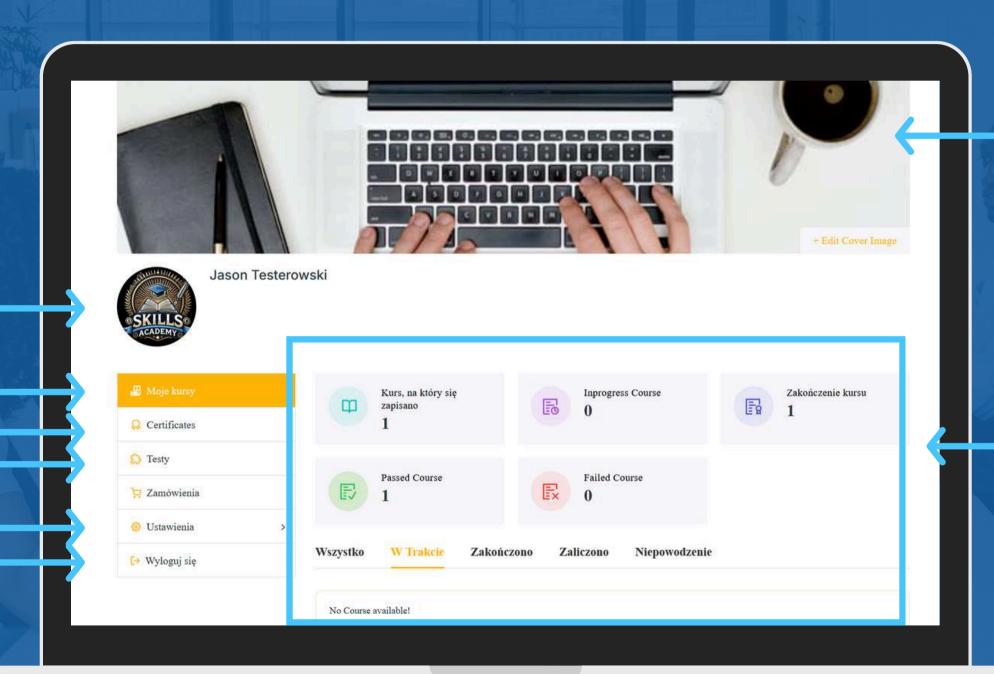
To the right of the menu is the content of the selected tab

Avatar

#### Side menu with tabs:

My courses
Certificates
Knowledge tests

Profile Settings Logout button



Cover image background image

Tab content

### Profile - User Panel: Certificates

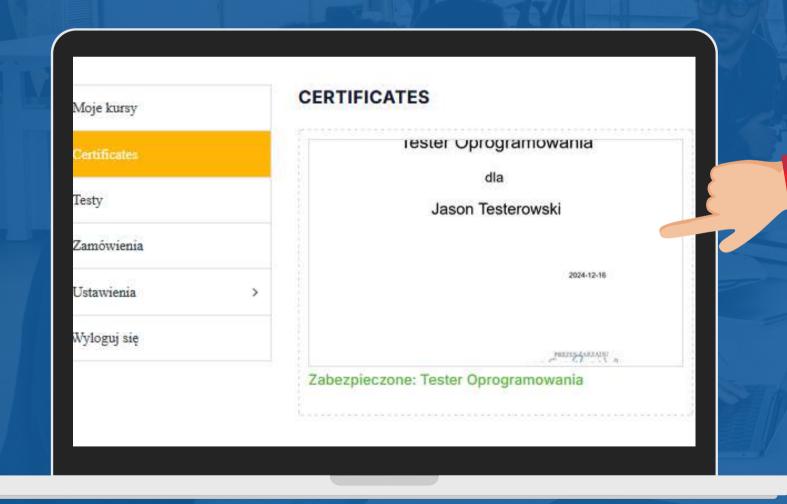
In the Certificates tab: you will find your acquired certificates

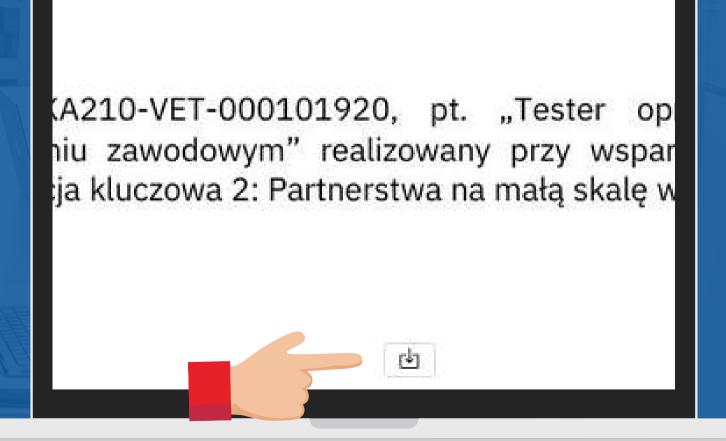
click on the Certificate image

the selected certificate will be displayed

Scroll down to the bottom of the window and press the button below it to save the Certificate to your complete certificate will be downloaded.

To return, press "Back" (left arrow) in your web browser.





# THANK YOU



#### **Skills Academy**

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